



Government of West Bengal
Department of Health & Family Welfare
OFFICE OF THE SUPERINTENDENT

M R Bangur Hospital & M R Bangur Super Speciality Hospital
241 & 249 Desh Pran Sashmal Road, Tollygunge, Kolkata - 700033

www.mrbangurhospital.gov.org, Email: supdt_mrbh@wbhealth.gov.in, districthospitalspg@gmail.com

Memo. No. MRBH/618

Dated: 28/3/23

NOTICE INVITING e-TENDER

The Superintendent of M.R. Bangur District Hospital, 241, DPS Road, Kolkata-33 invites e-Tender from the interested bonafide agency engaged printing business to upload relevant documents in the form of pdf files to <https://wbtenders.gov.in> within the specified time schedule mentioned hereunder for the following work. Queries in the matter, if any, may please be emailed to districthospitalspg@gmail.com after the publication of this notice.

Name of work	Earnest Money Deposit(EMD)	Approximate estimated value of tender
Printing of different forms & supply of different printed IEC materials.	Rs.20,000/-	10,00,000/-

1.GENERAL INSTRUCTIONS:

Intending bidder may download the tender documents free of cost from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC) or from the Health & Family Welfare Department's website www.wbhealth.gov.in or www.mrbangurhospital.org.

2.SUBMISSION OF BIDS:

The tender is to be submitted in a Two Bid System(Technical and Financial). Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the bidder or authorised signatories (having authorization from the bidder) in the website <http://wbtenders.gov.in>. All papers must be submitted in English language with serially page marked along with an application in Annexure-I.

3.DATE & TIME SCHEDULE :

Sl. No.	Particulars	Date & Time
1	Date of uploading e-NIT	28.03.2023
2	Online documents download start date	29.03.2023, 09.00am
3	Pre- bid meeting to be held at the DNB Hall, MRBH	04.04.2023, 02.00pm
4	Online bid submission start date	05.04.2023, 10.30am
5	Online bid submission closing date and time	13.04.2023, 06.55pm
6	Online bid opening date for Technical Proposals	17.04.2023, 03.00pm
7	Date of online uploading list for Technically Qualified Bidders	Will be notified later
8	Date of Online opening of financial proposal	Will be notified later

4. SUBMISSION OF THE TENDERS:

The tender is to be submitted in a two bid system.

1. **"BID A": Technical Documents:-**

STATUTORY COVER, containing the documents as per check list (Annexure III).

2. **"BID B": FINANCIAL COVER: BOQ**

The folder as "Financial Bid" shall contain the itemwise rate as per Accounting Unit including transportation and exclusive of GST to be quoted.

5. GENERAL TERMS AND CONDITION:

(a) E- Tender should be addressed to the Superintendent of M.R. Bangur District Hospital, 241,DPS Road,Kolkata-33. Bidders may download tender enquiry documents from the website <http://wbtenders.gov.in> and www.mrbangurhospital.org. Any subsequent notice or corrigendum regarding this shall be uploaded to above websites only.

(b) **The bidder having valid Trade License for supply/manufacturing of the same related items of this tender.**

(c) The bidder having aggregated annual turnover of Rs.10.00 lakh (Rupees Ten Lakh) for the last three financial years can participate with this e-tender.

(d) **EMD: Bidders to submit EMD of Rs. 50,000.00 online.**

As this e-tender is related with a work contract, **registered SSI units / MSME (having Udyog Aadhar) participating in Govt. Tenders, are not eligible for exemptions from payment of earnest money and security deposit (EM&SD) under Rules 47(A) (1) and 47(B)(7)of WBFR, Vol-I, read with finance Dept. Notification No. 10500- F Dt. 19.11.2004 and its clarification Vide memo.No. 4245- F(Y) dated 20.05.2013.**

(e) The unsuccessful bidder(s) will receive their earnest money back in time.

(f) The item wise list of printed materials along with detailed specification, to be printed & supplied is given in Annexure-II. **The bidders are to quote rates for all the items mentioned in the designated cells of price form in BoQ. Putting "0" (Zero) in the price column of BOQ will of be considered as bidder will supply the item free of cost. The matter of the printing is variable especially in case of non-specified items.**

The hospital authority will provide the matter along with work order time to time.

(g) The bidders would have to get themselves registered with the e-tender portal of the Government of West Bengal at <https://wbtenders.gov.in> and upload listed documents as per check list (Annexure-III), their contact details, annual turnover, credential of government supply in India.

(h) Any bidder which is currently black-listed by any Government Department / Government Agency in India will not be eligible to participate in the tender.

(i) Bidders have to submit samples of all items mentioning serial number within 03 days after opening of Technical Bid. Any deviation or non-satisfaction of TIA in respect of quality may lead to disqualification of the bidder at technical evaluation level.

6. PERFORMANCE SECURITY DEPOSIT:

- i) Within 14 (fourteen) days from the date of Award of Contract by the purchaser, the successful bidder shall deposit performance security as follows,

No. of Items(L1 Bidder)	Performance Security Deposit(Rs.)
Up to 10	12,000/-
11 to 20	24000/-
20 onwards	38,000/-

The performance security shall be retained up to 6 (six) months after the date of completion of all contractual obligations by the contractor.

ii) The performance security shall be deposited in Indian Rupees to the M.R.Bangur Hospital Rogi Kalyan Samiti, A/C: 0675010098990, IFSC: PUNB0067520, PNB, Tollygunge Tram Depot (Kolkata).

iii) In the event of any failure/default of the bidder with or without any quantifiable loss to the purchaser, the amount of the performance security is liable to be forfeited by the purchaser.

iv) The performance security deposit of the successfully selected tenderer may be forfeited for failure to supply within specified time and/or for supplying unsatisfactory articles in quantity and quality.

7. EVALUATION OF BID:

The technical bid of the bidders will be opened and evaluated first. After evaluation, the list of technically qualified bidders will be published in <https://wbftenders.gov.in> and hence qualified for opening of financial bid, but no individual communications will be made. Only financial bid in electronic format would have to be submitted through the e-Tender portal and after opening of financial bids on the appointed date and time, the lowest among the bidders against the printed item will generally be awarded the contract, after observance of the related formalities.

Item wise lowest bidder will be selected.

8. AGREEMENT:

Execution of an agreement within 14 days of issue of AOC must be made on Rs.50/- Non Judicial Stamp Paper between the selected bidder(s) and TIA.

9. PAYMENT TERMS:

Payment will be made through NEFT, after satisfactory delivery to OHC store of MRBH and submission of Tax Invoice with supply order, delivery challan with receive note of respective store in-charge, and payment mandate, provided the availability of fund in the respective government account.

10. Sample of papers /flex etc. to be submitted by L1, L2 & L3 bidders before uploading of AOC if asked for.

11. Bidders will have to present original requisite documents in support of uploaded documents for verification, if asked for.

12. VALIDITY:

The rate offered in the financial bid should remain valid for a period of 1 (one) year from the date of issue of first Award of Contract (AOC) by TIA which may be extended further on mutual agreement. The procurement will be made in phased manner or at a time subject to requirement within validity period.

13. The successful bidder will be bound to supply the item(s) within specific dates, mentioned in the procurement order. The timely supply of printed articles will be the essence of contract.
14. Bidders are requested to attend a pre- bid meeting, along with sample of papers/flex etc. as per schedule of clause-3.
15. All terms and conditions as mentioned above will have to be accepted (as digitally signed) by the Tenderer(s).
16. In the event of any of the above mentioned dates being declared as a holiday the tenders will be opened on the next working day at the appointed time or as desired by Tender Selection Committee.
17. The following penalties shall be imposed for offences mentioned against each:

Sl. No.	Nature of offence	Penalty to be imposed
1	Any wrong or misleading information provided by the bidder during submission of bids.	a. Forfeiture of EMD b. May lead to recommendation for blacklisting of at least 3 years.
2	If the bidder(s) withdraw their tender after opening of bids and non execution of agreement within 14 days of issue of AOC.	a. Forfeiture of EMD b. Recommendation for blacklisting of 5 years
3	Supply of printed items deviated from the specification and quality of paper etc.	a. Termination of Contract. b. Recommendation for blacklisting of 5 years . c. Forfeiture of the Performance Security Deposit. d. Lodging FIR.
4	Breach of Agreement	a. Termination of Contract. b. Recommendation for blacklisting of 5 years c. Forfeiture of the Performance Security Deposit. d. Lodging FIR.

18. **CHANGE IN QUANTITY:**

TIA may at any time by written instruction vary the general scope of this Contract by 40% (forty percent) above or 40% (forty percent) below the original Contract quantity at the accepted terms & conditions. The price for the additional quantity will be as per the quoted price of the bid.

19. The decision of the tender inviting authority (TIA) in the matter would be final and binding upon all participants in the tender, and the tender inviting authority would have the absolute discretion to reject or accept bid of any bidder, without assigning any reason whatsoever.


Superintendent

(S) M.R.Bangur District Hospital &
M.R.Bangur SSH, Kolkata-33

Memo No. MRBH/ 618/1(7)

Date: 28/3/22

Copy forwarded for information and taking necessary action to,

1. The Director of Health Services, Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
2. The District Magistrate, South 24 Parganas.
3. The CMOH, South 24 Parganas.
4. All Members of Tender Selection Committee, MRBH,
5. The IT Cell, Swasthya Bhavan, Kolkata – 700091 with the request to publish the NIT in departmental website.
6. Office Notice Board, MRBH,
7. Office copy.


Superintendent

(S) M.R.Bangur District Hospital &
M.R.Bangur SSH, Kolkata-33

Annexure- I
APPLICATION

(To be furnished in the Company's official letter pad with full address and contact no etc)

To,
The Superintendent,
M.R. Bangur District Hospital,
241, DPS Road, Kolkata-33

Sub : Submission of e-Tender in response to e-NIT no. _____ Date: _____ of the Superintendent
M.R. Bangur District Hospital, for "Printing of different forms & supply of different printed IEC materials"

Sir,

Having examined the pre-qualification & other documents published in the e-NIT I / we hereby submit all the necessary information and relevant documents for evaluation.

1. That the application is made by me / us on behalf of
in the capacity of Proprietor/ Managing Director/Partner of the Agency
.....duly authorized to submit the offer.
2. That I/We accept the terms and conditions as laid down in the e-NIT mentioned above and submitted with rubber stamp & signed as uploaded and declare that I/We shall abide by it throughout the tender period.
3. I am / We are offering rate(s) for the following item/items with manufacturing capacity and assured supply as per specification to the TIA.
4. In the event of being selected, I/we will make the supply within the stipulated period excepting the condition which is beyond our control.
5. I/we understand that:
 - (a) Tender Inviting Authority can amend the scope & value of the contract.
 - (b) Tender Inviting Authority reserves the right to reject any application without assigning any reason.
6. I/we have not ever been convicted of any offence making liable to be disqualified to supply of any items to any government or government undertaking organisation/institution in India.
7. No case is pending against me or against our firm in any criminal court of law reation to supply of any item/works to any government or government undertaking organisation/institution in India(if any case is pending, state the details).
8. I/we also declare that if any information provided herewith subsequently found incorrect or false will it automatically render the tender submitted be cancelled and make liable for penal/legal action as per terms and conditons of this tender and law of the country.
9. I/We affirm further that the statements made by me/us in this tender are true to the best of my/our knowledge and belief and all the documents attached are genuine and correct.

Date:

Full Signature of the Bidder/Authorised person & Seal

Email Address:

Tele. No. -

Mobile No. -

Annexure-II
Specification for printing of different items

SL N O	NAME OF THE ITEMS	SIDE	TYPE OF PAPER	GSM	UNIT	SPECIFICATIONS
1	Non Specific form II	Single	Conquest	80	100 pages pad	15''x10''
2	Non Specific form IV	Both	Conquest	80	100 pages pad	13.5''x17''
3	Non Specific form V	Both	Maplitho	80	100 pages pad	13.25''x8.25'' legal
4	Non Specific form VI	Single	maplitho	80	100 pages pad	13.25''x8.25'' legal
5	Non Specific form VII	Single	Conquest	80	100 pages pad	13.25''x8.25'' legal
6	Non Specific form VIII	Both	Conquest	80	100 pages pad	13.25''x8.25'' legal
7	Non Specific form XIV	Single	Maplitho	80	100 pages pad	8.5''x7''
8	Non Specific form XV	Both	Maplitho	80	100 pages pad	8.5''x7''
9	Non Specific form XVIII	Single	Conquest	80	100 pages pad	11.7''x8.3''
10	Non Specific form XIX	Both	Conquest	80	100 pages pad	11.7''x8.3''
11	Non Specific form XX	Single	Maplitho	80	100 pages pad	11.7''x8.3''
12	Non Specific form XXI	Both	maplitho	80	100 pages pad	11.7''x8.3''
13	Non Specific form XXII	Single	Maplitho	80	100 pages pad	4''x2.6''
14	Non Specific form XXIII		Maplitho	100	50 pages pad	9''x5.5''
15	Non Specific Register I	Both	Conquest	95	300 folio/600page	17.5''x11''
16	Non Specific Register III	Both	Conquest	95	400 pages /200 folio	13.5''x8.5''
17	Non Specific Register V	Both	maplitho	95	400 pages/200folio	13.5''x8.5''
18	Attendance Register	Both	Conquest	95	25 folio	17''x13'' open size
19	Non Specific Certificate I	Both	Art board	300	Per pc	11.25''x8''
20	Non Specific Certificate II	Single	Art board	300	Per pc	11.25''x8''
21	Non Specific Certificate III	Single	Art board	300	Per pc	11.25''x8''
22	Cash book triple column	Both	Conquest	80	Per pc 300folio/600page	14.5''x9.5''
23	Training module book 12''x8''	Both		100	Per leaf,as per sample	Hard cover,12''x8'' multicolour, as per sample
24	Training module book 12''x8''	Both		100	Per leaf,as per sample	Hard plastic cover (Front & back side),12''x8'', multicolour, as per sample,plastic spiral

Hard board binding (280z with REXINE AND CANVAS ONSIDE AND BOTH THE CORNERS 3.5''x2.5'' LABEL SHOULD BE ON TOP AS PER MATTER SUPPLIED FROM THE OFFICE

25	Car parking sticker	single	Self adhesive		Per sq ft,inject quality,as per sample	Vinyl printing,120 micron,
26	Non specific multicolour form	single	maplitho	80	Pad of 100 pages	11.7''x8.3''
27	Non specific multicolour form	both	maplitho	80	Pad of 100 pages	11.7''x8.3''
28	Wristband for patient identification	SINGLE	VINYL	120 MICRON		Made of vinyl, waterproof, light weight, soft,stretchable,tamper proof Have a plastic lock at the ends to have a snap closure Adult : 30 cmx 4cm red/yellow/blue/green/black

Annexure-III**Check-List of Documents to be uploaded**

Sl.No.	Envelope / Uploading location	Document
1	My Space	<ol style="list-style-type: none">1. GST registration cert. of bidder.2. PAN of bidder.3. P. Tax Registration certificate/ updated P.Tax payment challan.4. Incorporation certificate for company (if applicable)5. Valid Trade Licenses6. Registered deed for partnership firm.7. IT Return for FY 2018-19,2019-20,2020-218. PL Balance Sheet of FY 2019-20,2020-21, 2021-22,9. Credentials of printing (Payment certificate issued by purchaser for supply to government organisation in India)10. Copy of receipt of online submission of EMD.
2	Technical Bid (Bid T)	<ol style="list-style-type: none">1. e-NIT acceptance form
3	Financial Bid (Bid F)	Price format & BoQ